

**TOWN OF SOMERS  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES  
Thursday, September 19, 2013  
6:00pm  
Selectmen's Conference Room**

**Call to Order:** First Selectman Lisa Pellegrini called the meeting to order at 6:00pm.

**Pledge of Allegiance:** All members participated in the Pledge of Allegiance.

**Members Present:** First Selectman Lisa Pellegrini, Selectmen Kathy Devlin and Bud Knorr. Also in attendance Glen O'Keefe and Tax Collector Donna Doyker .

**Eagle Scout Project:**  
The Board tabled this discussion to a future meeting.

**Opportunity to add Agenda Items:** None

**Correspondence:**

**Hall Hill Road:** The Town Clerks Office received an offer letter to purchase 750 Hall Hill Road from Mr. Peter Wakelin.

***Mrs. Devlin made a motion to forward the matter to the Planning Commission for an 8-24 Referral, seconded by Mr. Knorr. A unanimous vote followed.***

**Economic Development:** Mrs. Pellegrini received a letter from the Economic Development Commission stating they unanimously elected Mr. David M. Reed as its Chairman and Mr. Richard O. Cheney as its Vice Chairman.

Mrs. Pellegrini received a letter from Mr. David Reed, Chairman of the Economic Development Commission recommending the Board of Selectmen create an ad hoc committee to study the potential options available for the Somersville Mill property. The Board of Selectmen came to an agreement that they should invite the Economic Development Commission to a meeting to discuss.

**Somers Historical Society:** Mrs. Pellegrini received a request for reimbursement from the Historical Society in the amount of \$535.27 for supplies needed for repairs to the Somers Historical Museum. These were supplies purchased by Mr. Barry Moynihan without prior authorization from the Town and were used by the inmates when they were working on the building. Mrs. Pellegrini stated that she did have a conversation with Ms. Carole Pyne about not purchasing future supplies before contacting the Town and it was agreed that would not happen in the future. Mrs. Pellegrini did verify with Ms. Pyne that there was no written agreement between the Town and the Historical Society about the Historical Society renting the building and both agreed that one should be in place. Mrs. Pellegrini was in favor of reimbursing the Historical Society for the supplies, but suggested that a Memorandum of Understanding be put in place between the two parties in regards to the Museum use; Mrs. Pellegrini stated she will vet this through the Town Attorney. She will also have DPW inspect the building with Ms. Pyne regarding future repairs.

*Mrs. Knorr made a motion to authorize the reimbursement of \$535.27 to the Historical Society and to instruct Mrs. Pellegrini to work with the Town Attorney in drafting a Memorandum of Understanding between the two parties in regards to building use and responsibilities, seconded by Mrs. Devlin. The motion passed.*

#### **Boards & Commissions:**

Mrs. Pellegrini received an email from Human Services Director Amy Saada recommending Ms. Eileen Fedorwich to fill a vacancy on the Elderly Advisory Commission.

*Mrs. Devlin made a motion to approve the recommendation to appoint Ms. Eileen Fedorwich to the Elderly Advisory Commission filling a vacancy made by Fran Bourdreau for a term expiring on 12/22/13, seconded by Mr. Knorr. The motion passed.*

#### **Selectmen's Update:**

Mrs. Pellegrini was pleased to announce that the Town Hall now has Wi Fi available for those doing business at Town Hall.

Mrs. Pellegrini announced that the state is mandating that all municipalities designate a Veterans Services Contact person. Mrs. Pellegrini stated that while the State is accepting volunteers for the position she believed that a Town employee should be designated. The Board discussed this and thought Town Clerk Ann Logan would be the appropriate choice. Mrs. Pellegrini will follow up with Ms. Logan to see if she would be interested.

*Mrs. Devlin made a motion to designate Ms. Ann Marie Logan, Town Clerk as the Veterans Service Contact, contingent on Ms. Logan agreeing to take on the responsibility, seconded by Mr. Knorr. The motion passed.*

**2014 Emergency Management Performance Grant application:** Mrs. Pellegrini requested approval of a resolution and authorization to apply for the new EMPG application.

*Mrs. Devlin made a motion to approve the resolution, authorizing First Selectman Lisa Pellegrini to apply for and sign all associated documents with the 2014 Emergency Management Performance Grant.*

#### **POCD:**

Mrs. Devlin updated the Board of Selectmen on the Public Hearing for the Planning of Conservation and Development (POCD) stating that it will be October 10, 2013 at 7:00pm in the Town Hall Auditorium.

**Motor Vehicle Tax:** Mrs. Pellegrini stated that the legislature will again bring up the elimination of the Motor Vehicle Tax at the next session.

**CRCOG Natural Hazard Mitigation Plan:** Mrs. Pellegrini shared with the Board revisions CRCOG had made to the Natural Hazard Mitigation Plan. The plan will go to public meetings for comments and then will be forward to FEMA for approval. It will then come back to the Town for final approval and adoption.

#### **Staffing update:**

Mrs. Pellegrini received an email from Todd Rolland, Deputy Director of Public Works requesting to make Todd Tisdale a full time employee. Director of Public Works/Town Engineer Jeff Bord supports the request.

***Mr. Knorr made a motion to approve the status change of Todd Tisdale to a full time maintainer, seconded by Mrs. Devlin. The motion passed.***

**Budget Update:**

Mrs. Pellegrini updated the Board on the year end reconciliation. The auditors will begin working on the year end audit and reports will be received in the near future.

**Authorization of Scheduled Payments:**

***Mrs. Devlin made a motion to approve the authorization of scheduled payments in the amount of \$380,347.34, seconded by Mr. Knorr. The motion passed.***

**Transfers/Appropriations: Please see attached document**

**Minutes:**

8/8/13 Regular BOS Meeting Minutes  
8/15/13 Special BOS Meeting Minutes  
8/29/13 Special BOS Meeting Minutes  
9/6/13 Special BOS Meeting Minutes

***Mrs. Devlin made a motion to approve the above mentioned minutes, seconded by Mr. Knorr. The motion passed.***

**Adjournment:**

***Mrs. Pellegrini made a motion to adjourn the Board of Selectmen meeting at 7:30pm, seconded Mr. Knorr. The motion passed.***

Respectfully Submitted,

Kim LaFleur-Recording

*Minutes are not official until accepted at a subsequent meeting.*

# **FY 2012-13 YEAR END DEFICIT TRANSFERS SUMMARY**

Department	Account Name	Account Number	Amount
First Selectman	ECONOMIC DEVELOPMENT	100-0010-010-0590-5-01	\$ 1,245.00
First Selectman	MEMORIAL DAY EXPENSE	100-0010-010-0590-5-03	510.00
Town Clerk	COMPUTER DATA PROCE	100-0012-010-0334-5-00	89.77
Town Clerk	CODIFICATION MAINTEN	100-0012-010-0439-5-00	1,439.50
Information Technology	TECHNOLOGY EQUIPMENT	100-0017-010-0734-5-00	1,388.24
Board of Finance	BOF CLERICAL	100-0034-010-0130-5-00	143.00
Fire Department	VEHICLE MAINTENANCE	100-2016-020-0433-5-00	10,962.73
Fire Department	RADIO & BATTERY PUR	100-2016-020-0619-5-01	0.23
Fire Department	BUILDING MAINTENANC	100-2016-020-0614-5-00	7,091.50
Police	EQUIPMENT & SUPPLIE	100-2017-020-0619-5-00	895.40
Municipal Facilities	BUILDING MAINTENANCE	100-3010-010-0431-5-00	1,447.85
Municipal Facilities	FIRE PROTECTION/HYDRANT	100-3010-010-0411-5-00	2,696.48
Municipal Facilities	UTILITIES - MUNICIPAL FACIL	100-3010-010-0622-5-00	1,501.38
Highway	ROAD MAINTENANCE	100-3018-030-0439-5-00	101,129.09
Highway	UNIFORMS	100-3018-030-0650-5-00	354.90
Parks Recreation	RECREATIONAL MAINT	100-3019-070-0439-5-01	2,661.89
Parks Recreation	FERTILIZER	100-3019-070-0619-5-00	1,032.86
Transfer Station	WASTE HAULING	100-3034-040-0421-5-07	1,900.00
Transfer Station	TEST WELL MONITORIN	100-3034-040-0810-5-00	1,050.00
Library	BOOKS	100-5021-060-0640-5-00	1,994.54
Library	BUILDING MAINTENANC	100-5021-060-0614-5-00	150.00
Recreation Self Support	SUMMER CAMP-SELF SU	100-9098-090-0619-5-00	225.00
	<b>TOTAL</b>		<b>\$ 139,909.36</b>

# FY 2012-13 YEAR END TRANSFERS

Account Name	Account Number	Amount
<b>First Selectman</b>		
<i>To:</i>		
ECONOMIC DEVELOPMENT	100-0010-010-0590-5-01	1,245.00
MEMORIAL DAY EXPENSE	100-0010-010-0590-5-03	510.00
		<hr/> 1,755.00
<i>From:</i>		
TOWN HALL SALARIES	100-0010-010-0171-5-00	719.30
OTHER	100-0010-010-0890-5-01	1,035.70
		<hr/> 1,755.00
<b>Town Clerk</b>		
<i>To:</i>		
COMPUTER DATA PROCE	100-0012-010-0334-5-00	89.77
CODIFICATION MAINTEN	100-0012-010-0439-5-00	1,439.50
		<hr/> 1,529.27
<i>From:</i>		
VITAL STATISTICS	100-0012-010-0339-5-00	46.00
DUES & SEMINARS	100-0012-010-0810-5-00	100.00
POSTAGE	100-0012-010-0535-5-00	204.08
SUPPLIES	100-0012-010-0612-5-00	380.63
ADVERTISING - ELECTIONS	100-0012-010-0540-5-01	450.47
ADVERTISING	100-0012-010-0540-5-00	252.08
SOFTWARE & DEVELOPMENT	100-0011-010-0334-5-00	96.01
		<hr/> 1,529.27
<b>Information Technology</b>		
<i>To:</i>		
TECHNOLOGY EQUIPMENT	100-0017-010-0734-5-00	1,388.24
<i>From:</i>		
COPYING	100-0017-010-0551-5-00	1,032.21
COMMUNICATIONS/TELEPHON	100-0017-010-0531-5-00	356.03
		<hr/> 1,388.24
<b>Board of Finance</b>		
<i>To:</i>		
BOF CLERICAL	100-0034-010-0130-5-00	143.00
<i>From:</i>		
BUDGET	100-0034-010-0550-5-00	143.00

## FY 2012-13 YEAR END TRANSFERS

Account Name	Account Number	Amount
<b>Fire Department</b>		
<i>To:</i>		
VEHICLE MAINTENANCE	100-2016-020-0433-5-00	10,962.73
RADIO & BATTERY PUR	100-2016-020-0619-5-01	0.23
BUILDING MAINTENANC	100-2016-020-0614-5-00	7,091.50
		<hr/> 18,054.46
<i>From:</i>		
REGULAR SALARIES	100-2016-020-0110-5-00	4,274.39
PART TIME FIRE DEPT	100-2016-020-0120-5-00	617.16
FIRE DEPT AD&D	100-2016-020-0214-5-00	24.00
FIRE DEPT PENSION P	100-2016-020-0232-5-00	510.54
TRAINING	100-2016-020-0322-5-00	376.06
HEALTH SERVICES	100-2016-020-0333-5-00	225.00
EQUIPMENT MAINTENAN	100-2016-020-0432-5-00	5.86
CELL TOWER RENTAL	100-2016-020-0531-5-00	743.88
POSTAGE	100-2016-020-0535-5-00	100.71
PRINTING & SUPPLIES	100-2016-020-0551-5-00	195.39
PERSONAL PROTECTIVE	100-2016-020-0616-5-01	419.80
HEALTH & SAFETY	100-2016-020-0616-5-03	1,200.00
FOAM	100-2016-020-0616-5-04	140.00
GASOLINE ALLOWANCE	100-2016-020-0617-5-00	700.00
ELECTRICITY	100-2016-020-0622-5-00	1,503.18
HEAT	100-2016-020-0624-5-00	2,117.69
VEHICLE FUEL	100-2016-020-0626-5-00	638.93
PAID UNIFORM PURCHA	100-2016-020-0650-5-00	207.13
NEW EQUIPMENT	100-2016-020-0730-5-00	2,532.22
EQUIPMENT REPLACEME	100-2016-020-0739-5-00	555.97
LEGAL-PLANNING	100-0025-010-0332-5-00	966.55
		<hr/> 18,054.46
<b>Police</b>		
<i>To:</i>		
EQUIPMENT & SUPPLIE	100-2017-020-0619-5-00	895.40
<i>From:</i>		
LEGAL-PLANNING	100-0025-010-0332-5-00	895.40

## FY 2012-13 YEAR END TRANSFERS

Account Name	Account Number	Amount
<b>Municipal Facilities</b>		
<i>To:</i>		
BUILDING MAINTENANCE	100-3010-010-0431-5-00	1,447.85
FIRE PROTECTION/HYDRANT	100-3010-010-0411-5-00	2,696.48
UTILITIES - MUNICIPAL FACIL	100-3010-010-0622-5-00	<u>1,501.38</u>
		5,645.71
<i>From:</i>		
HEAT - MUNICIPAL FACILI	100-3010-010-0624-5-00	5,491.17
WATER	100-3010-010-0619-5-00	<u>154.54</u>
		5,645.71
<b>Highway</b>		
<i>To:</i>		
ROAD MAINTENANCE	100-3018-030-0439-5-00	101,129.09
UNIFORMS	100-3018-030-0650-5-00	<u>354.90</u>
		101,483.99
<i>From:</i>		
SUPPLIES - TOWN HALL MAINT	100-3010-010-0614-5-00	1,259.56
WATER	100-3010-010-0619-5-00	978.92
INSURANCE - P&L, W/C, BONDS	100-3010-010-0521-5-00	40,857.41
DEBT SERVICE	100-8031-100-0830-5-07	53,423.96
HEALTH INSURANCE	100-0019-010-0210-5-00	<u>4,964.14</u>
		101,483.99
<b>Parks Recreation</b>		
<i>To:</i>		
RECREATIONAL MAINT	100-3019-070-0439-5-01	2,661.89
FERTILIZER	100-3019-070-0619-5-00	<u>1,032.86</u>
		3,694.75
<i>From:</i>		
VEHICLE FUEL	100-3018-030-0626-5-00	3,694.75
<b>Transfer Station</b>		
<i>To:</i>		
WASTE HAULING	100-3034-040-0421-5-07	1,900.00
TEST WELL MONITORIN	100-3034-040-0810-5-00	<u>1,050.00</u>
		2,950.00
<i>From:</i>		
HEAT - KIBBE FULLER	100-3010-010-0624-5-01	2,950.00

# FY 2012-13 YEAR END TRANSFERS

Account Name	Account Number	Amount
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**Library**

*To:*

BOOKS	100-5021-060-0640-5-00	1,994.54
BUILDING MAINTENANC	100-5021-060-0614-5-00	150.00
		2,144.54

*From:*

AUDIO VISUAL	100-5021-060-0613-5-00	481.32
EQUIPMENT MAINTENAN	100-5021-060-0432-5-00	375.00
BUILDING REPAIRS & MAINT	100-5130-070-0431-5-00	1,288.22
		2,144.54

**Recreation Self Support**

*To:*

SUMMER CAMP-SELF SU	100-9098-090-0619-5-00	225.00
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*From:*

POSTAGE	100-5140-010-0535-5-00	225.00
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Explanation:

Clear FY2012-13 Deficits - \$139,909.36

Requestor (Ind./Board/Comm.)	Glen O'Keefe	9/17/2013
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Selectman		Date
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Board of Finance		Date
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